

## **THE BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**

May 1, 2006

A regular meeting of the Board of Examiners of Psychology was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on May 1, 2006.

### **MEMBERS PRESENT**

Henry S. Davis, Ph.D., Chair  
S. Abby Shapiro, Ph.D., Vice Chair  
Andrew B. Jones, Jr., Ph.D.  
Richard Applegate, M.A.  
Barbara Kay Jefferson, Ph.D.  
John C. Runyon, M.S.  
Diane Sobel, Ph.D.  
Andrew A. Meyer, Ph.D.  
Amanda Brook White

### **OCCUPATIONS & PROFESSIONS STAFF**

Wendy Satterly, Board Administrator  
John C. Parrish, Director

### **OTHERS PRESENT**

Mark Brengelman, Assistant Attorney General

### **MEMBERS ABSENT**

None

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### **CALL TO ORDER**

Henry S. Davis, Ph.D., Chair called the meeting to order at 10:10 a.m.

### **OATH OF OFFICE**

Janet Cox with the Division of Occupations and Professions administered the Oath of Office to newly appointed Board member Amanda Brook White.

### **MINUTES**

The minutes of the April 10, 2006, meeting were called to the attention of the members. A motion was made by Mr. Runyon to approve the minutes, as amended. Motion, seconded by Dr. Jefferson, carried.

### **FINANCIAL STATEMENT**

Due to the May 1st date of the Board meeting, the financial statement was not available for review. Ms. Satterly informed the Board, that once available, she would email the financial statement to them.

### **DIRECTOR'S REPORT**

Mr. Parrish provided for the Board's review, the proposed Memorandum of Understanding (MOU) between the Kentucky Higher Education Assistance Authority (KHEAA) and the Kentucky Board of Examiners of Psychology whereby the Board would provide a list of all licensees to KHEAA for the purpose of finding persons that had defaulted on Student Loans. After discussion, the Board asked that the matter be deferred for discussion at their next meeting to be held in June 5, 2006.

Mr. Parrish informed the Board that Ms. Satterly would no longer be serving as Board Administrator for the Board after May 16, 2006. He stated that Patricia Dempsey, newly hired employee with the Division would be training with Ms. Satterly to assume the roll as Board Administrator and that Ms. Satterly would now become the supervisor for all Board Administrators with the Division. Dr. Davis, on behalf of the Board, expressed his appreciation for Ms. Satterly's work over the years as Board Administrator.

### **COMPLAINTS**

Case 06-01 – The Board reviewed an investigative report in this matter upon summary by the Complaints Screening Committee with the assistance of counsel. A motion was made by Mr. Runyon to offer a Cease and Desist Affidavit, and Assurance of Voluntary Compliance in order to resolve the Board's concerns and to file a lawsuit in a court of competent jurisdiction if necessary. Motion, seconded by Dr. Jefferson, carried.

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Drs. Shapiro, Sobel, and Mr. Applegate recused from voting on the motion.

Case 06-05 – A motion was made by Dr. Meyer to order the psychologist to file a written response to the complaint on or before fifteen (15) days from the date of the Order of the Board and that failure to respond as ordered may warrant further action under KRS 319.082. Motion, seconded by Dr. Jefferson, carried. Drs. Shapiro, Sobel, and Mr. Applegate recused from voting on the motion.

## **COMMITTEE REPORTS**

### **CONTINUING EDUCATION COMMITTEE**

Dr. Jones presented for the Board's review, email from Debbie Hino, Ph.D. with Seven Counties Services requesting the Committee's guidance regarding criteria for continuing education home study courses that are being developed by her agency. A motion was made by Dr. Myer to request that Dr. Jones draft correspondence to Dr. Hino regarding this matter and attach a copy of the sponsorship application form for completion. Motion, seconded by Dr. Jefferson, carried.

### **EXAMINATION COMMITTEE**

No Report

### **SUPERVISION COMMITTEE**

The Board reviewed and approved, by consensus the revisions to the Supervision forms as drafted by Mr. Runyon.

### **CREDENTIALS REVIEW COMMITTEE**

Dr. Jefferson presented for the Board's review correspondence from David Roby regarding his credentialing situation as a Psychological Associate. The Board requested that Dr. Jefferson draft correspondence notifying Mr. Roby that his application appears to be in order and would be approved and a temporary license issued after review and approval of the Special Application/Employment of a Psychological Associate and that he also be admonished for not seeking clarification from the Board regarding credentialing.

Dr. Jefferson presented for the Board's review correspondence from Rachel Graham regarding credentialing as a Psychological Associate. The Board requested that Dr. Jefferson draft correspondence notifying Ms. Graham that her application appears to be in order and would be approved and a temporary license issued after review and approval of the Special Application/Employment of a Psychological Associate and that she also be admonished for not seeking clarification from the Board regarding credentialing.

Dr. Jefferson presented for the Board's review correspondence from Marilyn Dameron with Kentucky Psychiatric Services regarding the credentials and activities of the therapists employed within that office. The Board requested that Dr. Jefferson draft correspondence informing her that therapists with Master's degrees in psychology must be credentialed by the Kentucky Board of Examiners of Psychology and that they must receive supervision from a Board approved licensed doctoral psychologist.

### **DISCIPLINED PSYCHOLOGISTS REPORT**

No report.

### **EXPIRED LICENSURE/CERTIFICATE REPORT**

The Board reviewed a list of licensed psychologists/certified psychologists whose license/certificate had expired and had not been renewed within the ninety (90) day grace period. A motion was made by Dr. Jefferson to send a "certified letter" to each individual notifying them that their license/certificate was being cancelled and that in order to be reinstated would need to submit the appropriate renewal fee plus a penalty fee of \$100, with the exception Julianne True who is requesting to be placed on Inactive Status. Motion, seconded by Mr. Runyon, carried.

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### OLD BUSINESS

Mr. Applegate informed the Board that work on the Ad Hoc Committee for the written jurisprudence exam continues.

Dr. Shapiro requested that staff send the approved draft letter to all Kentucky mental health licensing Boards in the state inviting Board members and their investigators to attend the training dealing with sexual misconduct complaints to be held at the annual Board Retreat on Friday, July 21, 2006 from 8:30 a.m. to 12:30 p.m. at a cost of \$250 per Board.

### NEW BUSINESS

Dr. Shapiro gave an overview of the ASPPB Midyear meeting held in Sandestin, Florida, April 20 through April 23, 2006. She stated that the theme of this year's meeting was assessing competence. Also featured were discussions regarding the post doctoral year and the administration of the oral examination. Ms. Satterly gave a report on the Board Administrator meeting held at the ASPPB Midyear meeting. She stated that Board Administrators from around the country voted on a Chair and Liaison to serve as a non-voting member on the ASPPB Executive Board in order to address issues and concerns from Board Administrators.

She also stated that ASPPB would be developing an email list serve specifically to be used by Board Administrators and that in future meetings there would be a full day at the conferences dedicated to Board Administrator issues.

Email was reviewed and noted from Mr. Brengelman regarding the ASPPB call for volunteers. Mr. Brengelman stated that he agreed to volunteer as assistance was needed from time to time on committees, task forces and work groups.

Email was reviewed from Keth Zimmerman Hicks, Ph.D. regarding the ACA audit of treatment files at the Department of Corrections. The Board requested that Dr. Davis draft a response to Dr. Hicks inquiring as to the initials ACA and what they represent and asking her to address her specific concerns regarding this audit.

The Board reviewed and noted the minutes from the ASPPB Board of Directors meeting held on February 10-12, 2006.

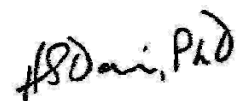
The Board reviewed and noted the Executive Order from the Governor's office appointing Amanda Brook White as the consumer member of the Board.

A motion was made by Ms. White to approve payment of travel expenses and per diem compensation for eligible members in attendance at today's meeting. Motion, seconded by Mr. Runyon, carried.

The next scheduled Board meeting is to be held on Monday, June 5, 2006 at 10:00 a.m. at the Board offices, Division of Occupations, 911 Leewood Drive, Frankfort, Kentucky.

The meeting adjourned at 11:30 a.m.

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Approved